

TRAINING TITLE

RISK PLANS & REGISTER

Training Duration

5 days

Training Venue and Dates

Ref. No. HS098	Risk Plans & Register	5	13-17 Oct. 2025	\$5,500	Dubai, UAE
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In any of the 4 or 5-star hotels. The exact venue will be informed later.

Training Fees

- \$5,500 per participant for Public Training includes Materials/Handouts, tea/coffee breaks, refreshments & Lunch

Training Certificate

Define Management Consultancy & Training Certificate of course completion will be issued to all attendees.

TRAINING DESCRIPTION

This course provides a comprehensive introduction to risk management with a focus on the development and use of Risk Plans and Risk Registers. It equips participants with the tools and methodologies necessary to identify, assess, mitigate, and monitor risks within projects or organizations.

TRAINING OBJECTIVES

By the end of the course, participants will be able to:

- Understand the fundamentals of risk management and its role in project and organizational success.
- Identify and assess potential risks using qualitative and quantitative methods.
- Develop effective risk management plans.
- Create and maintain a detailed Risk Register.
- Assign risk ownership and determine mitigation strategies.
- Monitor, review, and communicate risk status effectively.

WHO SHOULD ATTEND?

- Reservoir Engineers
- Project Managers
- Risk Management Professionals
- Business Analysts

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- Compliance and Audit Officers
- Health and Safety Officers
- Operations Managers
- Business Continuity Planners
- Team Leaders and Supervisors

TRAINING METHODOLOGY

A highly interactive combination of lectures and discussion sessions will be managed to maximize the amount and quality of information and knowledge transfer. The sessions will start by raising the most relevant questions and motivating everybody to find the right answers. You will also be encouraged to raise your own questions and to share in the development of the right answers using your own analysis and experiences. Tests of multiple-choice type will be made available on daily basis to examine the effectiveness of delivering the course.

Very useful Course Materials will be given.

- 30% Lectures
- 30% Workshops and work presentation
- 20% Group Work & Practical Exercises
- 20% Videos & General Discussions

COURSE PROGRAM

Day 1: Introduction to Risk Management

- Definition and importance of risk management
- Types of risks: Strategic, operational, financial, compliance, reputational
- Risk management frameworks (e.g., ISO 31000, COSO)
- Role of risk management in project and organizational success

Day 2: Risk Identification

- Techniques for identifying risks (brainstorming, checklists, interviews, SWOT, etc.)
- Internal vs. external risk factors
- Documenting identified risks
- Introduction to the Risk Register

Day 3: Risk Analysis & Assessment

- Qualitative risk analysis: Probability and impact matrix
- Quantitative risk analysis: Tools and techniques
- Prioritizing risks based on severity
- Risk tolerance and appetite

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Day 4: Risk Response Planning

- Risk response strategies: Avoid, mitigate, transfer, accept, exploit
- Developing risk action plans
- Assigning risk owners and responsibilities
- Integrating risk response into project plans

Day 5: Monitoring, Review & Risk Register Management

- Updating and maintaining the risk register
- Tracking risk triggers and indicators
- Reporting and communicating risks
- Lessons learned and continuous improvement

NOTE:

Pre-& Post Tests will be conducted.

Case Studies, Group Exercises, Group Discussions, Last Day reviews, and assessments will be carried out.



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